



POSTGRADUATE INSTITUTE OF SCIENCE (PGIS)

University of Peradeniya
P O Box 25, Peradeniya, Sri Lanka

APPLICATION FOR AN ACADEMIC TRANSCRIPT/FINAL GRADE REPORT (Masters Degree/Diploma)

Full Name of the Applicant:

Address:

Registration No.:

Degree: **Diploma / Master of / M.Sc. in**

Year of commencement:

Year completed:

Address to which the Transcript should be sent:

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Signature of the Applicant:

Date:

Fee: Local Transcripts - **Rs. 150/= to be posted within 4 – 7 working days**
(inclusive of postage) per copy and **Rs. 20/=** for every additional copy, if sent to the same address.

Foreign Transcripts - **Rs. 500/= to be posted within 4 – 7 working days**
(inclusive of postage) per copy and **Rs. 50/=** for every additional copy, if sent to the same address.

Mode of Payment of Fees :

- Deposit to the PGIS A/C No. 0081041788 at Bank of Ceylon, Peradeniya.
Please attach a scanned copy of the Bank Slip with the applicant's name.

Date of Deposit:

- By cash: Accepted only at the shroff counter of the PGIS.

- Online payment option: Follow the link <https://ipg.pgis.lk/>.

Please write the **Order ID** displayed on the **Payment Receipt Page** upon successful payment.

Order ID:

- Transcripts are sent only to the Universities, Ministries, Embassies or any other recognized Institutes. Transcripts are not issued directly to applicants, even under sealed envelopes.